



## **SEND Training**

**Programme for all schools staff, allied health and education professionals and families**

**Westminster Special Schools Training & Outreach Service** provides high quality training for teachers, support staff, other professionals and families to meet the needs of pupils with SEND.

**Westminster Special Schools Training & Outreach Service,  
Access & Inclusion Centre**

**QE2 Jubilee School, Kennet Road, W9 3LG [www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)**

Access & Inclusion Centre  
Queen Elizabeth II Jubilee  
School  
Kennet Road  
London W9 3LG  
020 7641 5825

[training@qe2cp.westminster.sch.uk](mailto:training@qe2cp.westminster.sch.uk)

The Access & Inclusion Centre, based at Queen Elizabeth II Jubilee School, is a provider of specialist SEND training for Westminster, Hammersmith & Fulham and Kensington & Chelsea school communities; other London Boroughs; and throughout the UK.

We offer training to school staff and allied education and health professionals. A number of our courses are also offered to parents, families and carers of children with special educational needs.

All training provided by the Westminster Outreach Team can also be delivered as bespoke training, targeting the needs of individual schools or services.

\* 99% of our courses are evaluated as very good or excellent for improving pupil progress

## Westminster Access & Inclusion Centre Sept 2015-July 2016



**Westminster  
Special Schools**  
Training & Outreach



*Westminster Access and Inclusion Centre reserve the right to change the dates or cancel courses due to unforeseen circumstances.*

Contact:

[c.pereira@qe2cp.westminster.sch.uk](mailto:c.pereira@qe2cp.westminster.sch.uk)

To book a place on any of our courses, please complete the booking form on our website:  
[www.qe2cp.westminster.school.uk](http://www.qe2cp.westminster.school.uk) – training and outreach.

We try to be responsive to the needs of schools and services, so please look out for additional courses on our website throughout the year!  
[www.qe2cp.westminster.school.uk](http://www.qe2cp.westminster.school.uk)

The Access & Inclusion Centre specialises in supporting staff in mainstream schools and services who work with children with special educational needs.

All of our courses are held in our purpose-built training room and are excellent quality and value for money, as evidenced by delegate evaluation forms.\* All training courses are delivered by highly qualified national/international speakers or members of our specialist outreach staff.

We are situated in the City of Westminster in central London and easily accessible by public transport.

# Meet the Team



Aileen Thomas – **Training and Outreach Manager**  
[a.thomas@qe2cp.westminster.sch.uk](mailto:a.thomas@qe2cp.westminster.sch.uk) – 07538 639 094



Laura McClelland - **Specialist Advisory Teacher for Autism**  
[l.mclelland@qe2cp.westminster.sch.uk](mailto:l.mclelland@qe2cp.westminster.sch.uk) – 07947 767 380



Sue Latham—**Specialist Advisory Teacher for Autism**  
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Ziekelle Noakhes—**Specialist Advisory Teacher for Autism**  
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Carolyn Gelenter – **Language and Communication Needs**  
[c.gelenter@qe2cp.westminster.sch.uk](mailto:c.gelenter@qe2cp.westminster.sch.uk) - 07960 727489



Maurice Sparrow – **Specialist Advisory Teacher for Visual Impairment**  
[m.sparrow@qe2cp.westminster.sch.uk](mailto:m.sparrow@qe2cp.westminster.sch.uk) - 07960 727951



Carla Pereira **Administration and Finance Officer for Training & Outreach**  
[training@qe2cp.westminster.sch.uk](mailto:training@qe2cp.westminster.sch.uk)  
[c.pereira@qe2cp.westminster.sch.uk](mailto:c.pereira@qe2cp.westminster.sch.uk) –  
020 7641 5825 or 07471035925

# Training & Outreach Fees and Charges



Westminster Special Schools Training and Outreach is a non-profit service.. We endeavour to keep costs as low as possible while maintaining high-quality outreach and training.

All members of the training team are experts in their field and undertake their own continuing professional development to ensure they are always up-to-date with the latest research in education and special educational needs.

**£600** for a 1 day training

**£350** for ½ day training

**£350** 2 twilight sessions

**£200** 1 twilight session

These charges include preparation, delivery and travel in London zones 1-6

Material for handouts etc. will be provided electronically prior to training. It is up to the school or setting if they then wish to provide hard copies for trainees on the day of the training.

The Access and Inclusion Training Centre is also available for hire. This purpose-built training facility can be hired as one or two rooms. Each room is equipped with a flip chart, PC, overhead projector, sound system and internet access.

## **Rooms 1&2 together**

**£300 per day or £200 for half a day**

Seating 60 Theatre style

Cabaret style, 10 tables each seating 6

## **Individual Rooms**

**£200 per day or £1500 for half a day**

Seating 30 Theatre style

Cabaret style, 5 tables each seating 6

Tea, coffee and biscuits £3 per head per break. .

A sandwich lunch can be ordered at the time of booking at a cost of £9 per head

**Confirmed booking for tea, coffee x2 and lunch £14.00**

For further information on hiring rooms please contact

**Carla Pereira** on Tel:020 7641 58251

or email [c.pereira@qe2cp.westminster.sch.uk](mailto:c.pereira@qe2cp.westminster.sch.uk)



**Westminster  
Special Schools**  
Training & Outreach



# September 2015



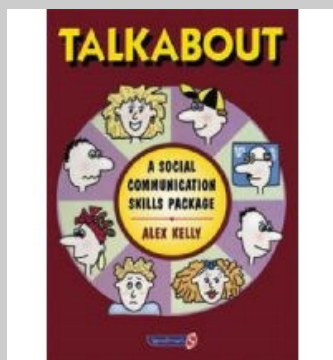
Alex Kelly is a highly experienced and specialist speech and language therapist with nearly 30 years experience of working with children with social skills difficulties. She is the author of the best selling 'Talkabout' Resources.

"Alex is a motivational trainer and her vast experience in the field makes the information entertaining as well as extremely useful"

Jo Fry, Hampshire 2013

"This training was terrific. I feel motivated, empowered and confident. I cant wait to get my hands on those groups"

Karen Ghazi Torbati, Cardiff, 2013



**Course Overview**

Please visit the website during the year  
For additional courses

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 <a href="#">Assessing &amp; Teaching Social Skills</a>	16 <a href="#">Assessing &amp; Teaching Social Skills</a>	17	18	19	20
21	22	23	24	25 <a href="#">Moving, Learning &amp; Growing</a>	26	27
28	29	30 <a href="#">Supporting children with hearing loss</a>				

[www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)





This course is recommended for people needing to learn and use Makaton to support children with speech, language and communication needs. It will be relevant for people working across a range of children's settings e.g. children's centres, nurseries and schools

### Course Overview

Please visit the website during the year  
For additional courses



# October 2015



Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8 <a href="#">A whole school approach to handwriting</a>	9 <a href="#">Communication friendly toolkits</a>	10	11
12 <a href="#">Supporting pupils with dyslexia</a>	13	14	15 <a href="#">Makaton 2 day Foundation Workshop</a>	16	17	18
19	20 Senco Network Meeting	21 <a href="#">Understanding Autism</a>	22	23	24	25
26	27	28	29	30	31	
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**HALF TERM**

[www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)



# November 2015



Les staves has worked with very special children since 1973 and was head teacher of Turnshaws, an outstanding special school for children with Severe or Complex Learning Difficulties in Kirklees, West Yorkshire.

Since 1999 he has been working as a consultant to Special Schools and has developed a national reputation for inspirational training.

He has written materials and delivered training for the National Numeracy Strategy and the Qualifications and Curriculum Authority.

Les has written "*The EQUALS Guide to Teaching Mathematics*", which offers comprehensive guidance about interpreting the mathematics curriculum to develop appropriate learning for very special pupils

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2 <a href="#">Effective Use of CPD</a>	3 <a href="#">Very special Maths</a>	4	5 Developing question asking skills	6	7	8
9	10	11	12 Developing questioning techniques	13	14	15
16	17	18	19	20	21	22
23	24	25	26 <a href="#">Paediatric Audiology</a>	27	28	29
30						

## Course Overview

Please visit website during the year  
For additional courses

[www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)



# December 2015



Dr Dave Hewett Ph.D is a freelance trainer and consultant for staff working in the field of severe learning difficulties. Previously he was Headteacher of Harperbury Hospital School, Hertfordshire, but has been working nationwide with staff from all professions for over seven years.

He has published extensively on challenging behaviour: and communication for example 'Access to Communication' (with Melanie Nind).

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4 School closed	5	6
7 <a href="#">Challenging Behaviour</a>	8	9 <a href="#">Autism and Behaviour Part 2</a>	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
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28	29	30	31			
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**Course Overview**

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For additional courses

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**Westminster  
Special Schools**  
Training & Outreach



# January 2016



This training day is aimed at education professionals and provides an insight into managing epilepsy within schools. It is a good introduction to epilepsy for anyone with little or no knowledge of the condition who wants to learn more about it and the impact it can have on learning and behaviour.

Better futures for young  
lives with epilepsy



Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4 School closed	5	6	7	8	9	10
11	12 <a href="#">Dyspraxia</a>	13	14	15 <a href="#">Young Epilepsy</a>	16	17
18	19	20 <a href="#">Helping chil- dren with hearing loss</a>	21 <a href="#">Developing 1 page profile for EHC plans</a>	22	23	24
25 <a href="#">Music &amp; SEN</a>	26	27	28	29	30	31

**Course Overview**

Please visit the website during the year  
For additional courses

[www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)



Special Yoga Ltd are a charitable company who provide yoga classes to children with SEN and SLCN.

"All children can benefit from the therapeutic service we provide - a conviction born from working with thousands of special children throughout the years and witnessing the profound and far reaching effects

#### Course Overview

Please visit the website during the year  
For additional courses



# February 2016



Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2 <a href="#">Makaton for families</a>	3 <a href="#">Understanding Autism</a>	4 <a href="#">If they can't say it they can't write it</a>	5	6	7
8 <a href="#">Language for thinking</a>	9 <a href="#">Makaton for families</a>	10	11 <a href="#">Autism &amp; Anxiety</a>	12	13	14
15	16	17	18	19	20	21
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22 <a href="#">Language for thinking</a>	23 <a href="#">Makaton for families</a>	24	25	26	27	28
29 <a href="#">Special Yoga</a>						

[www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)

Stephen Parsons and Anna Brannan are highly experienced speech and language therapists and have co-authored “Language for Thinking” and “Word Aware” ‘Word Aware’ is a vocabulary teaching approach that emphasises whole class and whole school learning. It is applicable to all children and emphasises quality first teaching. ‘Word Aware’ is based on research as well as classroom experience, so it is effective and practical. It is currently being used successfully in a number of schools. This is a fast-paced, fun and interactive workshop style day which will leave participants well equipped to start ‘Word Aware’ in their schools or with individuals they work with.

### Course Overview

Please visit the website during the year  
For additional courses



# March 2016



Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1 <a href="#">Makaton for families</a>	2 <a href="#">Autism &amp; Behaviour part 3</a>	3 <a href="#">Developing problem solving skills</a>	4	5	6
7	8 <a href="#">Makaton for families</a> <a href="#">Makaton Foundation Workshop</a>	9	10 <a href="#">Supporting deaf children's emergent literacy</a>	11	12	13
14	15 <a href="#">Assessing language in the new curriculum</a>	16	17 <a href="#">Helping children to problem solve</a>	18 <a href="#">Word Aware</a>	19	20
21	22	23	24	25 School closed for Easter	26	27
28	29	30	31			
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Emily Rubin, MS, CCC-SLP is the director of Communication Cross-roads. She is a speech-language pathologist specializing in autism, Asperger's Syndrome, and related social learning disabilities. Her publications have focused on early identification of autism, contemporary intervention models, and programming guidelines for high functioning autism and Asperger's Syndrome. She lectures internationally and provides consultations to educational programs serving children and adolescents with autism and related developmental disorders.



### Course Overview

Please visit the website during the year  
For additional courses



# April 2016



Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
↔		<b>Easter Holidays</b>		↔		
4	5	6	7	8	9	10
↔		<b>Easter Holidays</b>		↔		
11	12	13 <a href="#">Autism &amp; Behaviour Part 4</a>	14 <a href="#">Planning for Inclusion of SEN &amp; SLCN</a>	15	16	17
18	19 <a href="#">Attachment Trauma and Resilience</a>	20	21	22	23	24
25	26	27	28	29	30	

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# May 2016



Kate Cairns Associates (KCA) was established in 2011 to bring together the work of Kate Cairns and a group of experienced practitioners and trainers across the UK.

They currently provide around 320 training/ consultancy events per year.

Kate Cairns Associates is an IQ Centre, delivering vocational qualifications to over 13,000 learners.

KCA mission is to improve the lives of vulnerable people by changing the practice of those who work with them, by sharing transformative knowledge, encouraging deep reflective practice, and empowering individuals and organisations to

make a difference.



Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5 <a href="#">Active Learning-Games &amp; Activities</a>	6	7	8
9	10	11	12	13	14	15
16	17	18	19 SENCo Network Meeting	20	21	22
23	24	25 <a href="#">Autism &amp; Behaviour Part 5</a>	26	27	28	29
30	31					
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**Course Overview**

Please visit the website during the year  
For additional courses

[www.qe2cp.westminster.sch.uk](http://www.qe2cp.westminster.sch.uk)



# June 2016



This course focuses on understanding the language and communication profile of individuals with Down's syndrome from 4 to 11 years including looking at the primary curriculum and strategies that will develop speech skills, using reading to teach language and using signing to support communication skills



Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7 <a href="#">Makaton 3 day Enhancement Workshop</a>	8	9	10	11	12
13	14 <a href="#">Makaton for Families</a>	15	16 <a href="#">Specific Language Impairment</a>	17	18	19
20	21 <a href="#">Makaton for Families</a>	22 <a href="#">Children with Mathematical Difficulties</a>	23	24 School Closed	25	26
27	28 <a href="#">Makaton for Families</a>	29	30			

### Course Overview

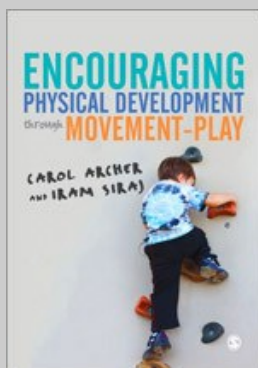
Please visit the website during the year  
For additional courses

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Carol Archer has taught in early childhood education and primary schools for over two decades and now works as a movement-play practitioner/consultant. She has recently published a paper with Iram Siraj on 'Measuring the quality of movement-play in Early Childhood Education settings' in the European Early Childhood Education Research Journal.

She is passionate about promoting physical development through movement-play for all young children from birth to 6 years of age in this under researched, under theorised & under practiced area of learning.



### Course Overview

Please visit the website during the year  
For additional courses



# July 2016



Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5 <a href="#">Makaton for Families</a>	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20 Last Day of Term	21	22	23	24
25	26	27	28	29	30	31

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# Autism and behaviour series of training courses

**Presented by** The federation of Westminster Special Schools Training and Outreach autism advisory teachers.

**Do you want to understand more about autism, how to support students to achieve their full potential and manage their behaviour?**

This series of courses will:-

- Provide you with a deeper understanding of autism and how it can present
- An understanding of the difficulties people with autism face
- Take a look at challenging behaviour and understanding why it occurs
- Understand Sensory differences
- You will be introduced to strategies to support achievement and manage the behaviour of pupils with autism. For example structured teaching (TEACCH), Social Stories, Structured groups (Lego club), Sensory and emotional regulation (5 point scale)

And much more!

**Part 1\*-Understanding Autism**– This course is run twice a year. You must attend this introductory training in order to access all the other courses in the series.

**Parts 2-5** increase and deepen your understanding of autism and behaviour- aimed at school based professionals in the Secondary and Primary school (Not Early Years). There is no obligation to attend all sessions.

**\*YOU MUST ATTEND PART 1 IN ORDER TO ATTEND THE REST OF THE COURSE**

Dates: 14/10/15 - 9/12/2015 - 2/03/216 - 13/4/216 - 25/05/2016

NB: These dates may be subject to change. Please contact the training department for more information.

[training@qe2cp.westminster.sch.uk](mailto:training@qe2cp.westminster.sch.uk)

## Autumn Term: September – December 2015

### ***Assessing and Teaching Social skills***

**Presented by** Alex Kelly

This 2 day course aims to introduce you to all aspects of working on social skills. Alex will cover how to assess social skills, decide where to start and how to develop social skills through different interventions such as using activities, games and stories. She will also talk about the link between social skills, self-esteem and relationship skills and will give practical suggestions for developing skills.

**Dates:** 15th & 16th September,  
9.30-16.00

**Cost:** £240 for all participants including buffet lunch on both days.

**Target Audience:**

Education / health staff working with children with social skills difficulties.

### ***Moving , Learning & Growing: The role of movement in children's development***

**Presented by** Carol Archer

Movement activities are important for children's learning, behaviour and social development. This course will aim to cover some of the difficulties children encounter when they miss out on opportunities to move. How can we ensure that children are ready to learn? Do you work with children who find it difficult to sit still or to hold a pencil? Do they have difficulty with coordination or slouch across the desk? We will look at the role movement plays in specific learning difficulties such as dyslexia, dyspraxia and ADHD for example. This course includes practical activities so please wear comfortable clothing.

**Date:** 25th September, 9.30-15.30

**Cost:** £75 for all participants including buffet lunch

**Target Audience:** Early years (birth to 6) teachers, practitioners, nursery nurses and teaching assistants.

### ***Inclusive teaching supporting children with hearing loss***

**Presented by** Tri Borough HI Team

Promoting good working practice in the classroom for children with a hearing loss. An insight into what listening is like for a student with a hearing loss. Practical suggestions for differentiating for a child's needs in mainstream

**Date:** 30th September, 9.30-12.30

**Cost:** Free to Tri borough Schools, £50 to all other schools and services.

**Target Audience:**

Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with children with hearing loss.

## Autumn Term: September – December 2015

### *A whole school approach to handwriting*

**Presented by** Cathy Parvin, Dyspraxia Association

- The developmental stages of handwriting
- When to do what in preparing children for handwriting
- The motor skills needed and how to help promote these
- Basic letter formation
- How to support a left hander
- How to develop the correct grip
- Handwriting difficulties and how to help.

**Date:** 8th October, 9.30-12.30

**Cost:** £60 for all participants

**Target Audience:**  
Primary Teaching Staff

### *Communication Friendly Toolkits*

**Presented by** Carolyn Gelenter WTO and Sarah Childs CLCH NHS Trust

This course is the first days training in a series of courses focusing on communication and interaction for support staff, that can be attended separately or as a linked series of courses.

The use of non-verbal cues to support children's listening and speaking.  
A range of visual supports and resources that can be used with whole classes, small groups and individuals.

Lots of general strategies to support listening and speaking in the classroom.

**Date:** 19th November, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other participants.

**Target Audience:**  
Suitable for early years, primary and secondary support staff.

### *Supporting pupils with dyslexia in the mainstream classroom*

**Presented by** Aileen Thomas WTO

Whether a pupil has a diagnosis of dyslexia or they are just struggling with literacy, organisation or have spatial difficulties this course will provide you with practical ideas and strategies to use in the mainstream classroom.

There will also be time during the morning to look at some diagnostic assessment tools to help pin point specific difficulties with reading and spelling.

**Date:** 12th October, 9.30-12.30

**Cost:** Free to Westminster schools and Academies, £50 for all other participants

**Target Audience:**  
Primary and Secondary Teaching Staff.

# Autumn Term: September – December 2015

## ***Makaton 2 day Foundation Workshop***

**Presented by** Makaton Tutors CLCH NHS Trust

The history design and structure of the 'Makaton' core and resource vocabulary. Using the signs and symbols from stages 1, 2, 3, 4 and additional vocabulary. Having knowledge of the different approaches available to develop the communication skills of a range of 'Makaton' users.

**Dates:** 15th and 16th October,  
9.30-16.00

**Cost:** £150.00 for applicants from tri-borough maintained schools service and professionals and £200 for out of borough and non-maintained schools including buffet lunch and refreshments.

### **Target Audience:**

This course is recommended for people needing to learn and use Makaton to support children with speech, language and communication needs within an educational context. It will be relevant for those working in a mainstream or special school

## ***Understanding Autism***

**Presented by** Autism Team WTO

This course will cover:

- Theories that explain Autism
- Associated strategies that can be used in the classroom

After the session you will understand:

- How a diagnosis effect the pupil's behaviour
- How a diagnosis can affect understanding of language
- General Strategies that can be used in school to help pupils with autism

You must attend this course to enable access to the rest of the autism courses during the year.

**Date:** 21st October, 10-12.30

**Cost:** Free to Westminster staff and parents of children in Westminster schools £25 other delegates

### **Target Audience:**

Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.

## ***Effective use of CPD***

**Presented by** Sarah Childs CLCH NHS Trust & Carolyn Gelenter WTO

Looking at the latest evidence to get the most out of your continuing professional development and learning

- What is the impact of CPDL?
- What is best practice ?
- How to embed CPDL within your school or setting.

**Dates:** 2nd November 9.30-16.00

**Cost:** Free to Westminster schools and Academies, £50 for all other participants

**Target Audience:** SENCOs in both primary and secondary schools and settings. Other members of senior leadership

## Autumn Term: September – December 2015

### **Very Special Maths**

**Presented by** Les Staves

Teaching and learning of mathematics for pupils with severe or profound learning difficulties including those on the autistic spectrum.

Covers the range from the sensory beginnings at P1 and 2 up to those who are beginning to access the NC – but outside age related expectations.

Interprets the mathematics curriculum appropriately for very special pupils.

Offers many strategy and resource ideas. Has often been described as both knowledgeable and inspirational.

**Date:** 3rd November, 9.00 - 15.30

**Cost:** £100 for all participants, including buffet lunch and refreshments

**Target Audience:** For teachers and support staff working with children with SEN in mainstream and special schools.

### **Supporting Attainment through Developing Question Asking Skills for Children and Questioning Techniques for Teachers**

**Presented by** Carolyn Gelenter WTO & Sarah Childs CLCH NHS Trust

The workshop will focus on how to use a developmental framework for question asking, based on Blank's Level Questions. In addition to understanding the impact of our own questions on children's learning, participants will also gain strategies for supporting children's question asking. Research tells us that children who actively participate in their learning do best at school. Question asking is also key to supporting children's understanding and use of narrative structures

**Date:** 5th November, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants.

**Target Audience:**  
Teachers only

### **Supporting Children's Progress through Developing Questioning Techniques**

**Presented by** Carolyn Gelenter WTO & Sarah Childs CLCH NHS Trust

The workshop will focus on how to use Blank Level Questions to support children's answers to a range of questions. In addition to understanding the impact of our own questions on children's learning, participants will also gain strategies for supporting children's question asking. Question asking is also key to supporting children's understanding and use of narrative structures.

**Date:** 12th November, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants.

**Target Audience:**  
Support Staff



### ***Vision Impairment***

**Presented by** Maurice Sparrow, WTO

During the course delegates will be exploring a range of issues to do with seeing & vision, including:-

- challenges and potential solutions for all who work in a supporting role
- Categories of visual impairment with reference to the main causes of vision loss
- How the eye works. What is vision? The role of vision in development and the implications and the impact of poor vision on development and learning
- Strategies for supporting children in school

**Date:** 16th November, 9.30-15.30  
- Venue to be confirmed -

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants

**Target Audience:**

Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with pupils with vision impairment.

### ***Paediatric Audiology***

**Presented by** Tri Borough HI Team

"Things have changed dramatically for children with hearing loss over the past few decades. Due to improved technology, they now have the opportunity to develop speech and language skills as good as their hearing peers."

We will cover children's normal language development from birth to 5 years of age and the impact a hearing loss has on this process. There will be lots of opportunity to discuss how to support deaf children's language development in your nursery/ classroom.

**Date:** 26th November, 9.30-12.30

**Cost:** Free to Tri borough schools and Academies, £25 for all other schools and out of borough participants.

**Target Audience:**

Practitioners who have children with hearing loss in their class and want to understand more about their needs and how you can help and adjust the curriculum to support their language development.

### ***Managing Incidents of CHALLENGING BEHAVIOUR***

**Presented by** Dave Hewett

Principles of effective incident management:

Working effectively by avoiding needless conflict and confrontation;

Skills for defusing incidents;

Staff communications skills-face, voice and body;

The stages of an incident -making judgements about what to do;

Factors contributing to the production of challenging behaviours.

Working long-term to help the person to progress and develop.

The aftermath of an incident: resolution, record-keeping and evaluation.

Psychological preparation for work.

Teamwork and supporting each other.

**Date:** 7th December, 9.30-16.00

**Cost:** £220 for all participants including a buffet lunch and refreshments.

**Target Audience:** Allied health and educational professionals, school staff including learning mentors, behavior management teams pastoral care staff and teachers.

### **Autism and Behaviour Part 2**

**Presented by:** WTO Autism Team

To understand why structure is important for people with ASD.

- Course tutors will explain and illustrate ways to assist learning, including the use of a range of schedules and structured activities.
- Creation of, and effective use of a TEACCH folder and/or and making the most of your workstation.

Delegates must have attended an "Introduction to Autism"

**Dates:** 9th December, 10-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants.

#### **Target Audience:**

Teachers, parents, carers, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.



### **Early Bird Plus**

**Presented by:** WTO Autism Team

Early Bird Plus is for parents whose child has received a later diagnosis of an autism spectrum disorder (ASD) and is aged 4-8 and in Early Years or Key Stage One provision.

The programme addresses the needs of both home and school settings by training parents/carers together with a professional who is working regularly with their child, the aim being that a child will be given consistent support. We work to build both parents' and professionals' confidence and encourage them to problem solve together..

**Dates:** Every Tuesday starting on the 24th September until the 17th December, 9-13.00  
Parents/carers should attend all sessions

**Cost:** Free to all parents/carers

### ***Understanding and Including the Child with Dyspraxia/DCD (Developmental Coordination Disorder)***

**Presented by:** Cathy Parvin, Dyspraxia Association

Aimed at busy mainstream teaching staff, this training session will equip delegates with a good understanding of: Dyspraxia/Developmental Coordination Disorder Challenges these children face. Simple classroom /playground support strategies.  
Sources of further information and support.

**Date:** 12th January, 9.30-15.30

**Cost:** £80 for all participants including buffet lunch

**Target Audience:**  
Mainstream Teaching Staff

### ***Young Epilepsy***

**Presented by:** Young Epilepsy Association

After this training day, delegates will be able to describe the causes of epilepsy, recognise the main types of seizures, understand how to manage seizures and the documentation required and understand the impact of epilepsy on young lives. Delegates will leave with empathy for young people living with epilepsy and be better placed to identify and integrate supportive strategies.

Topics covered on this training day include:

- Epilepsy basics
- Seizure types
- Seizure management
- The wider impact of epilepsy
- Treatment of epilepsy
- Impact on learning
- Learning support strategies

**Date:** 15th January, 9.30-15.30

**Cost:** £80 for all participants including buffet lunch

**Target Audience:** SENCOs, class teachers, support staff, allied health and education professionals.

### ***Am I doing enough? Helping children with hearing loss achieve their potential***

**Presented by:** Tri-borough HI Team

This course will cover children's normal language development from birth to 5 years of age and the impact a hearing loss has on this process. There will be lots of opportunity to discuss how to support deaf children's language development in your nursery/classroom.

**Date:** 20th January, 9.30-12.30

**Cost:** Free to Tri borough schools and Academies, £25 for all other schools and out of borough participants.

**Target Audience:** This course is suitable for anyone working with children who have a hearing loss in a mainstream setting

## Spring Term: January – March 2016

### ***Developing 1 page profile for EHC Plans***

**Presented by:** Sue Latham, WTO

This course will focus on a person centered approach to the production of information which is central to any Education, Health and Care Plan.

There will be plenty of opportunity throughout the course for practicing strategies developed writing one page profiles.

**Date:** 21st January, 9.30-15.30

**Cost:** Free to Westminster schools and academies £50 to all other participants.

**Target Audience:** All professionals involved in producing EHC plans

### ***Music for the Special Child***

**Presented by** Gabriel Krchnavek, musician and special needs teacher at QE2 School.

Further information about this course to follow on fliers and termly calendar

**Dates:** 25th January, Time TBC

**Cost:** Free to Westminster schools and academies £50 to all other delegates

**Target Audience:** Mainstream and Special Needs Teaching Staff, Special Schools staff

### ***Makaton for Families and Carers***

**Presented by** Liz Lowton CLCH NHS Trust

This course is recommended for parents/carers and other family members needing to learn and use Makaton to support children with speech, language and communication needs at home.

**Dates:** 2nd, 9th, 23rd February and 1st & 8th March, 10-12pm

**Cost:** £30 for all sessions

**Target Audience:** For parents, carers and family members

***Please note: If you require childcare for these sessions, please contact us as early as possible and we will endeavour to organise places at the nearby children's centre***

## Spring Term: January – March 2016

### **Understanding Autism**

**Presented by** WTO Autism Team

To understand the specific learning styles of students with ASD

- To know that students with Autism may have inconsistent progress and achievement across the curriculum and why.
- How to teach concepts that students with ASD will find particularly challenging

To attend this course you must have attended the “Understanding autism” course

**Date:** 3rd February, 10-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants.

**Target Audience:** Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.

### ***If they can't say it, they can't write it - how to support children's standard English skills to develop literacy***

**Presented by** Carolyn Gelenter WTO & Sarah Childs CLCH NHS Trust

This course is the third days training in a series of courses focusing on communication and interaction got teachers, that can be attended separately or as a linked series of courses.

Support children to develop skilled speaking in a range of situations such as groups and whole class.

Have lots of ideas to structure opportunities for talk in the classroom.

Identify cross curricular opportunities for specific grammar structures.

Learn how to use spoken language as a means to develop grammar.

**Date:** 4th February, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants.

**Target Audience:** Primary and Secondary Teachers only

### **Language for Thinking**

**Presented by** Sarah Childs, CLCH NHS Trust

A training course that will enable staff in your school to provide universal and targeted support using the Language for Thinking intervention programme.

**Date:** 8th and 22nd February, 9.30-12.30  
Participants must attend both days.

**Cost:** Free to Tri borough schools and Academies, £50 for all other schools and out of borough participants

**Target Audience:** SENCO and up to 4 skilled support assistants from each school.



### ***Autism and Anxiety: How to support students with Autism coping with stress at school, exams and life!***

**Presented by** WTO Autism Team

Further information about the specific content of this course to follow on fliers and termly calendar.

**Date:** 11th February, 10-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants.

**Target Audience:** Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.

### ***Special Yoga***

**Presented by** Special Yoga Ltd

Special Yoga Ltd are a charitable company who provide Yoga classes to children with SEN and SLCN.

"All children can benefit from the therapeutic service we provide - a conviction born from working with thousands of special children throughout the years and witnessing the profound and far reaching effects that therapeutic Yoga has on the lives of every child it reaches."

Their courses will equip participants with the knowledge to share Yoga across the age spectrum, both within special needs and mainstream classrooms.

**Date:** 29th February, 9.30-15.30

**Cost:** £120 for all participants including buffet lunch

**Target Audience:** School teachers, support staff, paediatric professionals, parents, and trainee Yoga teachers.

### ***SCERTS***

**Presented by** Emily Rubin

This 3 day course will introduce the SCERTS model, a comprehensive, multidisciplinary educational approach designed for children with Autism Spectrum Disorders (ASD). Participants of this course will learn how to determine meaningful, purposeful and motivating goals based on a child's developmental stage, functional needs, and family priorities. Additionally, participants will learn how to determine essential interpersonal modifications, environmental arrangement, and visual supports.

**Dates:** TBC 3 whole days in April 2016

**Cost:** TBC

**Target Audience:** Speech and Language Therapists, teachers, Educational Psychologists, Clinical Psychologists.



### ***Autism and Behaviour Part 3***

**Presented by** WTO Autism Team

Further information about the specific content of this course to follow on fliers and termly calendar.

**Dates:** 2nd March, 10-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants.

**Target Audience:** Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.

### ***Supporting Cognition, Mental Health and Well Being in Children and Young People through Developing Problem Solving Skills***

**Presented by** Carolyn Gelenter WTO & Sarah Childs CLCH NHS Trust

This course will focus on:

- Learning games that support social communication skills with a focus on problem solving.
- Using games, visual resources and verbal strategies to support problem solving.
- Knowing how to use games in the classroom environment.
- A Theoretical framework of problem solving

**Teachers only**

**Date:** 3rd March, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants.

**Target Audience:** Teachers of pupils with speech, language and communication difficulties

### ***Makaton 2 day Foundation Workshop***

**Presented by** Makaton Tutors, CLCH NHS Trust

The history design and structure of the 'Makaton' core and resource vocabulary. Using the signs and symbols from stages 1, 2, 3, 4 and additional vocabulary. Having knowledge of the different approaches available to develop the communication skills of a range of 'Makaton' users.

**Dates:** 8th & 9th March,  
9.30-16.00

**Cost:** £150.00 for applicants from tri-borough maintained schools service and professionals and £200 for out of borough and non-maintained schools including buffet lunch and refreshments.

**Target Audience:**

This course is recommended for people needing to learn and use Makaton to support children with speech, language and communication needs within an educational context. It will be relevant for those working in a mainstream or special school

### **Supporting deaf children's Emergent Literacy**

**Presented by** Tri Borough Hearing Impairment Team

During early speech and language development, hearing impaired children learn skills that are important to the development of literacy (reading and writing). Emergent literacy begins at birth and continues throughout the preschool and early school years. One spoken language skill that is strongly connected to early reading and writing is phonological awareness-the recognition that words are made up of separate speech sounds. Deaf children often experience problems learning to read and write when they enter school. This course covers the development of phonological awareness and the identification of at-risk children as well as exploring practical strategies and activities to accelerate young deaf children's development of phonological awareness at home and in the nursery and reception class.

**Date:** 10th March, 9.30-12.30

**Cost:** Free to Tri borough schools and Academies, £50 for all other schools and out of borough participants.

**Target Audience:** Parents/carers, early years and foundation stage practitioners working with deaf children

### **Assessing Spoken Language in the New Curriculum - including a focus on EAL learners**

**Presented by** Sarah Childs CLCH NHS Trust & Margaret Brown, Tri-borough EAL Advisor.

Further information about this course to follow on fliers and termly calendar

**Date:** 15th March, 9.30-15.30

**Cost:** Free to Tri Borough schools and Academies, £50 for all other schools and out of borough participants.

**Target Audience:** Teachers of pupils with speech, language and communication difficulties, EAL teachers

### **Helping Children to Solve Problems in School and Everyday Life**

**Presented by** Carolyn Gelenter , WTO & Sarah Childs CLCH NHS Trust

This course is for support staff and will focus on:

- Learning games that support social communication skills.
- Using games, visual resources and verbal strategies to support problem solving.
- Knowing how to use games in the classroom and playground environment

**Date:** 17th March, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants

**Target Audience:** Support staff working in schools

## Spring Term: January – March 2016

### Word Aware

**Presented by** Stephen Parsons & Anna Branagan

During this course you will:-  
Review the evidence about the importance of spoken and written vocabulary.  
Explore word learning theory.  
Learn a structured approach to teaching vocabulary in the classroom.

**Date:** 18th March, 9.30-16.00

**Cost:** £150 for all participants, including Word Aware Manual, buffet lunch and refreshments.

**Target Audience:** This course is suitable for all who work in schools:, Class teachers (EY to KS3), curriculum co-ordinators, specialist teachers, Deputy/Head teachers, SENCOs, EY practitioners, Speech and Language Therapists and Educational Psychologists.



### Very Special Literacy- Making sense of literacy for very special pupils

**Presented by** Les Staves

The day is about working onwards from the most fundamental levels of communication to deliver the 'Literacy' curriculum for children with severe or profound learning difficulties . Working across the P Levels from sensory beginning up to bridging into the National curriculum – outside age related norms . It sets the curriculum strands of literacy including the early development of communication - reading and writing, into relevant contexts for very special pupils – and includes lots of ideas for resources and teaching children who are working right across the range of P scales. Les will also provide ideas about how to interpret National Curriculum guidance to provide appropriate learning for pupils who are working across the range of P scales.

**Date:** 17th May 9:30-16:00

**Cost:** £100 for all participants, including buffet lunch and refreshments

**Target Audience:**

For teachers and support staff working with children with SEN in mainstream and special schools.

## Summer Term: April – July 2016

### **Autism and Behaviour Part 4**

**Presented by** WTO Autism Team

Further information about this course to follow on fliers and termly calendar

To attend this course you must have attended the “Understanding autism” course

**Date:** 13th April, 10-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants

**Target Audience:** Teachers, parents/ carers, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.

### **Planning for inclusion of SEN and SLCN in the Classroom**

**Presented by** Carolyn Gelenter WTO & Sarah Childs CLCH NHS Trust

Do you ever struggle to plan curriculum differentiation for children with SEN and SLCN?

Would you like help with integrating language and communication targets into your curriculum planning?

Would you like some ideas that will help you plan activities for support staff to carry out with children in class?

If your answer is “Yes” to any of the above questions then come along to this course devised and presented by a specialist teacher and a Speech & Language Therapist.

**Date:** 14th April, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants

**Target Audience:** For teachers and Speech and Language Therapists working in education

### **Attachment, Trauma & Resilience- Promoting learning for vulnerable children**

**Presented by** Kate Cairns Associates

Understanding trauma.

Understand the impact of unregulated stress on brain development and function. Develop skills in promoting recovery from trauma.

Managing stress, managing behaviour. Understanding how stress management promotes positive behaviour. Develop strategies for enabling yourself and others to manage stress more effectively.

Understanding how the physical environment affects behaviour.

Develop skills in creating environments that promote positive behaviour.

Implications for practice:

**Date:** 19th April, 9.30-16.00

**Cost:** £120 for all participants, including buffet lunch and refreshments

**Target Audience:** Primary and secondary teachers and support staff.

Pastoral care staff, behavior staff, staff working with children looked after by LAs.

## **Active Learning - engaging children in the curriculum through games and activities**

**Presented by** Carolyn Gelenter WTO

A very practical session that involves learning and playing movement games that support children's social skills, language and communication skills and physical development.

In addition the course will also cover games that can be used to support learning and reinforcing the curriculum

**Date:** 5th May, 9.30-15.30

**Cost:** Free to Westminster schools and Academies, £50 for all other schools and out of borough participants

**Target Audience:** All staff in Early Years, primary and secondary school.

## **Autism and Behaviour Part 5**

**Presented by** WTO Autism Team

Further information about this course to follow on fliers and termly calendar

To attend this course you must have attended the "Understanding autism" course

**Date:** 25th May, 10-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants

**Target Audience:** Teachers, parents, learning support staff, SENCO's, social workers, all professionals working with pupils with Autism.

## **Makaton Enhancement Workshop**

**Presented by** Makaton Tutors CLCH NHS Trust

The history design and structure of the 'Makaton' core and resource vocabulary. Using the signs and symbols from stages 1, 2, 3, 4 and additional vocabulary. Having knowledge of the different approaches available to develop the communication skills of a range of 'Makaton' users.

**Date:** 6th, 7th & 8th June, 9.30-16.00

**Cost:** £200 for applicants from tri-borough maintained schools service and professionals and £250 for out of borough and non-maintained schools including buffet lunch and refreshments.

**Target Audience:** Suitable for those who have completed the Makaton Foundation Workshop



## Summer Term: April – July 2016

### ***Makaton for Parents and Carers Stage 2***

**Presented by** Liz Lawton, CLCH NHS Trust

Follow up to Stage 1.

**Date:** 14th, 21st, 28th June and 5th July,  
10-12 pm

**Cost:** £30 for all sessions

**Target Audience:** For parents, carers and family members.

***Please note: If you require childcare for these sessions, please contact us as early as possible and we will endeavour to organise places at the nearby children's centre***

### ***Specific Language Impairment- Implications for Learning***

**Presented by** Sara Clarke and Jude Bellair  
CLCH NHS Trust

Specific Language Impairment, effects about 3% of children nationally. Children with SLI have very specific profiles and benefit from more targeted and specialised strategies.

This training will present the theoretical base of SLI and give participants lots of strategies for supporting children.

**Date:** 16th June, 9.30-15.30

**Cost:** Free to Tri borough schools and Academies, £50 for all other schools and out of borough participants

**Target Audience:** For all staff working with children with SLI

### ***Supporting Children with Mathematical Difficulties***

**Presented by** Aileen Thomas WTO and Carolyn Gelenter WTO

This workshop will focus on;

- Typical mathematical development
- Current understanding of dyscalculia
- The language of math
- Other mathematical difficulties children may encounter

Practical ideas to support learning in the classroom

**Date:** 22nd June, 9.30-12.30

**Cost:** Free to Westminster schools and Academies, £25 for all other schools and out of borough participants

**Target Audience:** Primary and secondary teachers and support staff.



# Summer Term: April – July 2016

## ***Support & Practice in Primary Education for Young People with Down's Syndrome***

**Presented by** The Down's Syndrome Association

### **Accessing the curriculum**

This presents the learning profile of children with Down's syndrome, identifies the strengths and shows how to adapt the primary curriculum resources to meet individual learning needs.

This session focuses on understanding the language and communication profile of individuals with Down's syndrome from 4 to 11 years including looking at the primary curriculum and strategies that will develop speech skills, using reading to teach language and using signing to support communication skills

**Fine motor & writing skills**  
**Numeracy and math's skills**  
**Age-appropriate behaviour**

**Date:** 15th January 2016, 9.15-15.45

**Cost:** £65 for all participants including buffet lunch and refreshments

**Target Audience:** Teaching and support staff, health professionals and parents/carers.



## ***Planning a New Curriculum for SLD and PMLD***

**Presented by** Flo Longhorn

Further information about this course to follow on fliers and termly calendar

**Date:** TBA

**Cost:** TBA



**Westminster  
Special Schools**  
Training & Outreach



**Please note:**

Occasionally training is added through the year in response to requests from schools or due to speaker confirmation after the publication of this programme.

Please look out for our **termly newsletter**, which will include all updates of cancelled courses or new courses added to the programme.

We try our best to only send out necessary information by email. In addition to the yearly programme, you will also receive a termly newsletter and individual notification of any courses with places still available.

We will send participants a reminder email 2 weeks and again 48 hrs prior to the course on which they are booked.



**Please note:**

We attempt to ensure all our courses are delivered as planned., **however we reserve the right to cancel courses if minimum numbers are not met or if there are other circumstances beyond our control.**

We will try to give participants as much notification of cancelled courses as possible..

*We look forward to seeing you at  
the Access and Inclusion Centre  
during the 2015 — 2016  
academic year.*