



# College Park School

Federation of Westminster Special Schools

## Prospectus



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# Message from The Headteacher



Welcome to the Federation of Westminster Special Schools, Bi-Borough Inclusion Service

We are a federated group of two special schools, Queen Elizabeth II Jubilee School (for pupils with severe, profound and multiple learning difficulties) and College Park School which caters for children and young people between the ages of 4 and 19 years who have autism and complex learning needs within the moderate to severe range as well as a Bi-Borough Inclusion Service.

The Federation was created in January 2012 between the two special schools. In the intervening years we have developed our Bi-borough Inclusion Service, offering training, advice and support to mainstream schools. We have opened the Kennet West Skills Centre on the QEII site, in partnership with Westminster Kingsway College, which provides vocationally focused education for young people aged 16 to 24. Together, the Federation aims to provide high quality specialist provision for children and young people aged 4 – 19, as well as offering unique opportunities for professional development to a wide range of interested parties.

College Park School is located in a purpose-built site on Garway Road in Westminster. Our school prides itself with a rich and diverse creative arts curriculum that enables pupils to reach their potential through expression and creativity.

As the school caters for pupils with Special Educational Needs, the Local Authority must be satisfied that this school will best meet your child's needs. We are also committed to helping them achieve their best in terms of their learning, independence and confidence and to support and prepare them for the next step in their education and for adult life. We do this in partnership with the many professionals and other organisations that we work with but, most importantly, we aim to work in close partnership with parents and carers who know their children best.

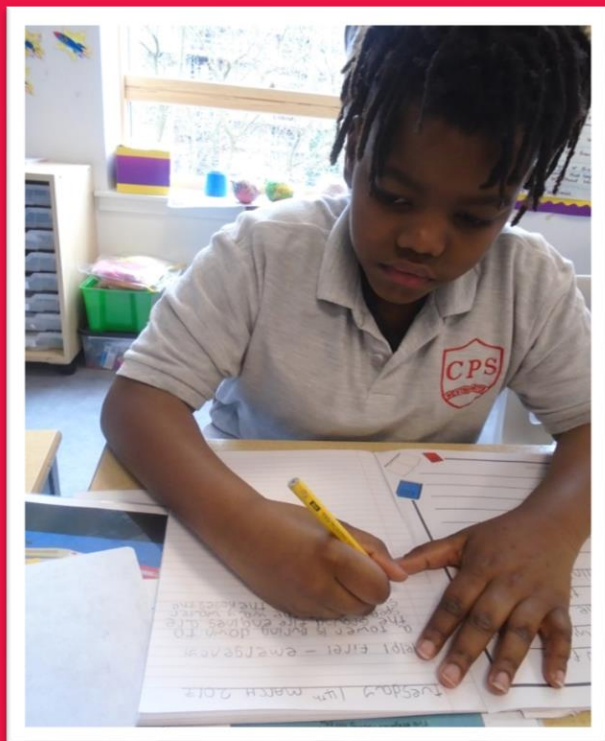
We hope you will find this prospectus helpful in providing information about the Federation and College Park, and that it fulfils its purpose of enabling parents, carers and professionals to gain an insight into the education and care that we provide. We know that our website probably will not answer all your questions. You are therefore most welcome to contact the school for further information. If you would like to visit our school please contact our Reception for our open days.

A handwritten signature in black ink that reads 'Claire Shepherd'.

**CLAIRE SHEPHERD**  
Headteacher

# Mission & Vision Statement

Federation of Westminster Special Schools and Bi-Borough Inclusion Service



- **Our Mission:**
- Together we are an aspirational learning community; striving to transform the lives of children and young people with autism in our community and beyond, through the delivery of innovative specialist education.
- We are committed to delivering a personalised, ambitious and meaningful curriculum so that our pupils will achieve their potential and are equipped to transition to their next stage in life. We are actively engaged and participate within our local community and see our location as an asset to our school, its identity and the learning opportunities that this provides.

## Vision

To deliver an innovative and creative education, valuing research, to expand our expertise and embedding innovative and effective practices. To inspire all who work and learn with us to aspire to excellence and achieve their potential both while at College Park and once they have left.



**Collaboration:** We partner effectively with the Local Authority, other special schools and cultural partners to seek the very best outcomes for all our pupils and families.



**Positivity:** We provide a welcoming and supportive environment where differences are celebrated. We ensure everyone is respected, valued and enabled to achieve their best.



**Success:** We are ambitious and strive to continuously deliver the highest quality provision and educational experience. We are aspirational in our expectations of ourselves and others





# Our Facilities

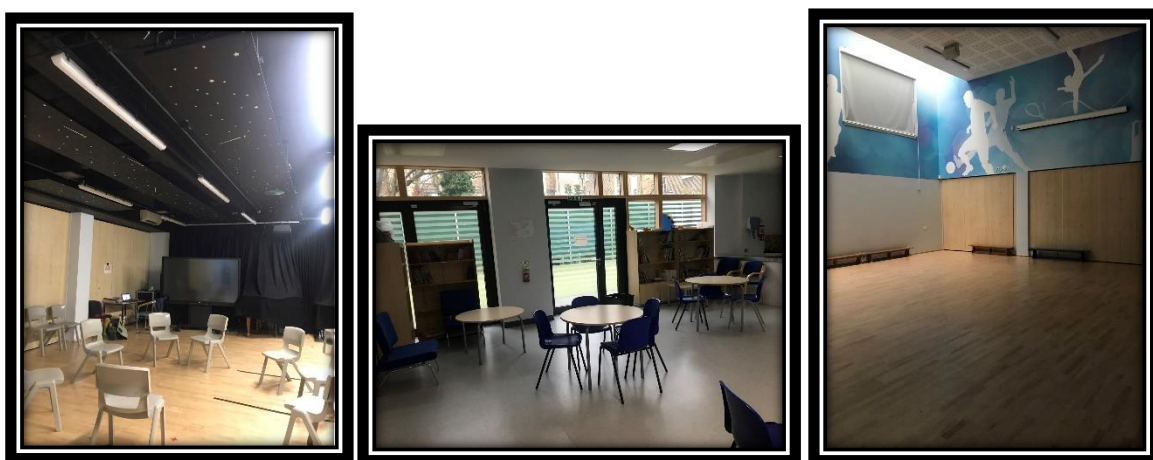
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College Park offers excellent educational facilities which include a Sensory Room, OT space and soft play used to support pupil's sensory diets.

We have a wonderful primary playground linked to the Early years and Key Stage 1 classrooms.



We offer a café and library area used for lunch for primary classes and for parent's coffee mornings and other meetings, and a School Hall with hard-wood floor. The pupils not only use the Gym for PE, but it is also used for lunch and events.



We have a Food Technology room where pupils practice their cooking and housekeeping skills and a life skills flat where pupils can practice home living skills.



# Our Curriculum

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The curriculum at College Park School is based on the notion that each learner has a right to access a personalized and meaningful curriculum. We aim to create an environment where we can support learners to be happy, engaged and interact in a positive and meaningful way.

We implement the framework of the Equals Semi-Formal Curriculum and amended National Curriculum to meet the needs, levels and learning styles of all our learners. Our curriculum is topic informed and we focus on the core skills of communication, independence, wellbeing and thinking.

In order to fully support our learners in school and in a wider community, we use different, recognized approaches including TEACCH, SCERTS, Intensive Interaction, Makaton and Attention Autism.



Find out more about our curriculum on the Curriculum, Teaching, and Learning pages on our [website](#).

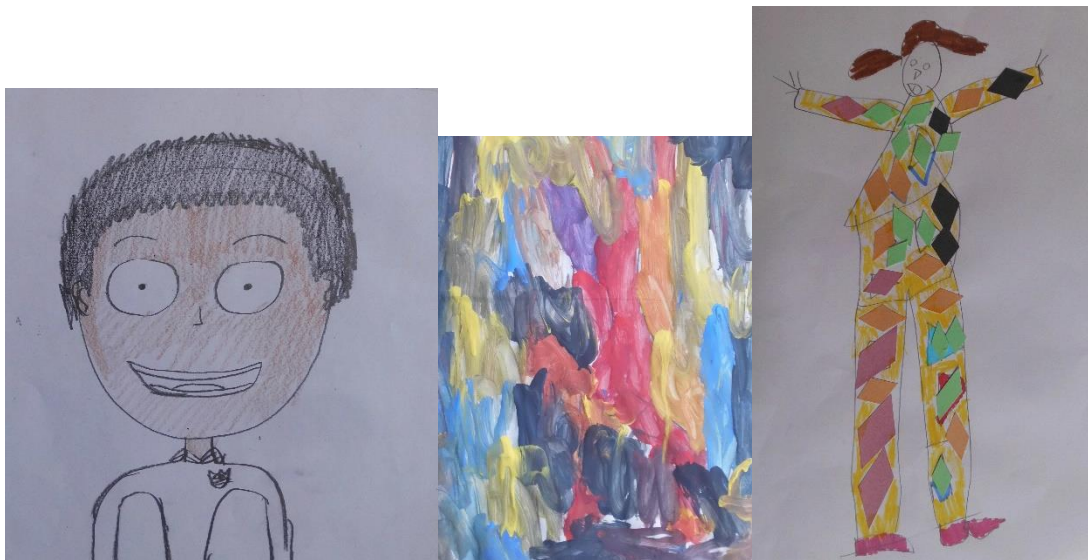
## Creative Arts

The Creative Arts at College Park comprise of Art, Music, Dance, and Drama. College Park has a dedicated art room and a shared performing arts studio. The subjects are taught thematically and are a great vehicle for exploring the various cultures that make up the school and are representative of the schools exciting central London location.

Alongside a rich curriculum offer all students access a curriculum that is appropriate to their needs. We have an informal and formal curriculum offer. The Creative Arts offer the students to develop a sense of self and autonomy and to make choices and problem solve. As the students develop and progress through the school the curriculum develops to meet their needs. Some students will progress to accreditation in the creative arts, accessing qualifications that are both meaningful and challenging. These include Arts Award, Entry level and GCSE.

College Park is the lead school in the West London Inclusive Arts Festival and kindly funded by the [John Lyon's Charity](#). The festival is a partnership of six special needs schools and six cultural partners. The festival informs the spring and summer curriculum with a number of events and performances.

We celebrate all pupils' work through assemblies, displays, exhibitions, and on our School [website](#)



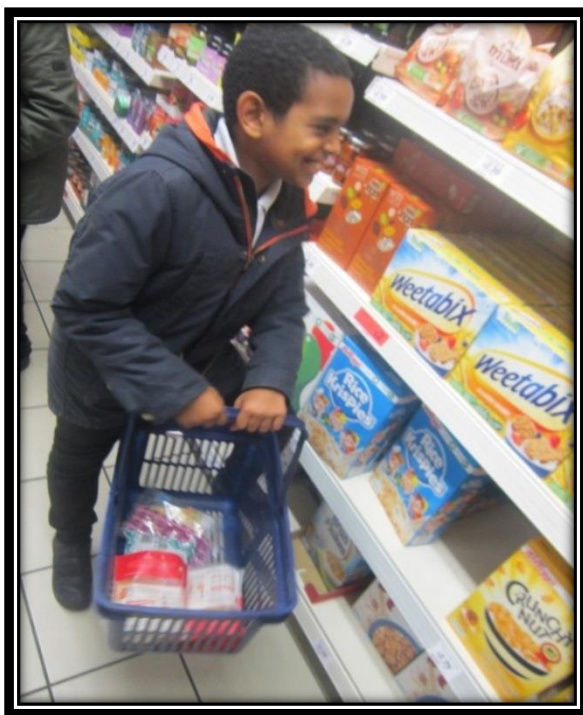
## Admissions Criteria

Parents who would like to find out more about the schools are welcome to telephone to book a place on one of our Open Days. Please call the school office on 020 7221 3454 or email us on [admin@qe2cp.westminster.sch.uk](mailto:admin@qe2cp.westminster.sch.uk) for more information. Senior staff will be delighted to meet you and explain the work of the school.

The Federation of Westminster Special Schools caters for a wide range of special education needs within two schools, Queen Elizabeth II Jubilee School and College Park School. Both schools cater for children and young people between the ages of 4 and 19 years.

College Park School caters for children and young people between the ages of 4 and 19 years who have autism and complex learning needs within the moderate to severe range.

For more information for admissions procedure and protocols for College Park School, please refer to the policy on the school website.





# Partnerships and Community links

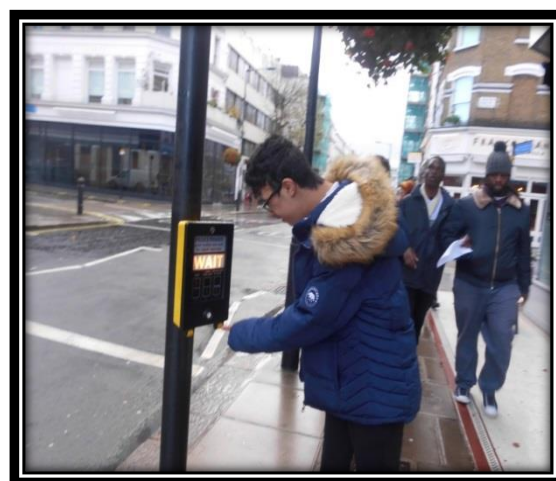
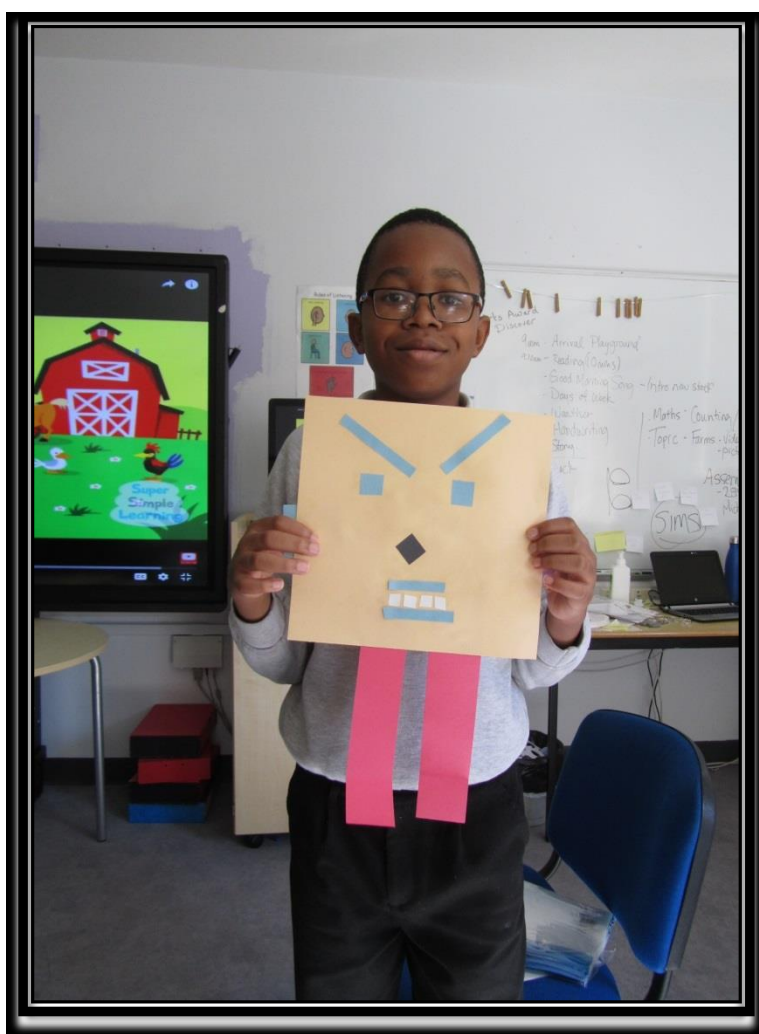
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As a parent, you are very important to us. We very much welcome your contribution to our work and look forward to a close relationship with you. We offer families support, information, training, and practical help.

Informal dialogue is encouraged usually by means of Home/School Planners although some parents prefer to communicate via email. Staff will write brief messages in the Planners and parents are asked to write back and let us know what has been happening at home in the evening or at weekends.

We have links within the local and greater London community. We use a number of organisations and community facilities as well as local businesses in the Westminster area. We have partnerships with theatre companies, local parks organisations, and a number of businesses which host work experience for our secondary and Post-16 pupils.

Our leavers are fully supported in transitions with our Key Stage Four pupils visiting college weekly to support their transitions.





# Governors

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College Park School has a shared Governing Board that is also responsible for Queen Elizabeth II Jubilee School.

The Governors are similar to Directors in a business or Trustees in a charity, and act as 'critical friends' to the Executive Head teacher, Claire Shepherd, and Senior Leadership Team. Governors work with the Executive Head teacher and Head teacher on strategic and developmental issues, and make the tough decisions about balancing resources and improving the quality of provision.

Governors visit the schools to meet members of the Senior Leadership Team and to carry out their responsibilities in terms of monitoring and providing oversight.

School Governors have legal duties, powers and responsibilities; they can act only together, they cannot act individually.

The Federation Governing Board comprises:

- The Executive head teacher
- One elected Staff Governor
- Two elected Parent Governors
- One Local Authority nominated Governor
- Seven co-opted Governors who are recruited for the skills, knowledge and experience which they can contribute to the Governing Board and the Federation.



Parent Governors:

- Have a child in the school
- Are elected by parents of children in the school
- Serve four years as do other Governors

Parent Governors bring the views of parents to the Governing Board but they speak and act as individuals. They help to make sure that all communication with parents is informative, easy to read and free from jargon. They have equal status to the other Governors and have voting rights.

The chair of Governors leads, manages and supports Governors as well as chairing meetings to ensure that statutory duties are met for the benefit of pupils and federation staff.



# Testimonials

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## What do you like in school?



*"I do good work in school. I like my teachers and I like Maths"*

Amin



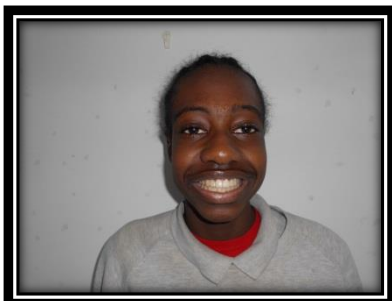
*"I like reading. I like handwriting. I like play time because I am with my friends"*

Annabel



*"I like Maths because we sing 'counting by 10s'"*

Zakir



*"My favourite trip at College Park has been when we went and did acting at the Lyric Theatre. I also liked the Sensory Story and the Christmas Production"*

Trevae



# College Park School

Federation of Westminster Special Schools

## Prospectus



### College Park School

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