



Federation of
Westminster Special Schools
& Bi-Borough Inclusion Service



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Dear Parent/Carer:

We would like to remind you through this letter the timing for dropping off in the morning and picking up in the afternoon for our students.

As you could see the last few days, our priority it is keep everyone safe all the time. For these reasons, parents/carers who are collecting their child/ren straight from school, will need to wait till school buses and taxis leave the parking, which means that it will be safe to complete transitions with other students till the main gate.

****Dropping off in the morning: From 8:55 am***

****Picking up in the afternoon: As earliest 15:10 pm (if the school buses and taxis left already). Likely it will be 15:15 pm***

We sincerely appreciate your understanding.

Kind regards

Estela Prados
Lead teacher @ Hallfield College Park