

# College Park School

Federation of Westminster Special Schools

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Prospectus

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## Message from The Headteacher



College Park belongs to a federated group of two special schools: College Park School which caters for children and young people between the ages of 4 and 19 years who have autism and complex learning needs in the severe range and Queen Elizabeth II Jubilee School (for pupils with severe, profound and multiple learning difficulties) as well as a Bi-Borough Inclusion Service which comprises of specialist advisory teachers. The Federation is known as The Federation of Westminster Special Schools (FWSS)

College Park School is located in a purpose-built site on Garway Road in Westminster. We have now expanded to include satellite provision on three additional sites:

College Park @Hallfield – Aged 4-7

College Park Pimlico – Primary

College Park @ St John's Wood – Ages 11-14

Our school prides itself with a rich and diverse creative arts curriculum that enables pupils to reach their potential through expression and creativity.

As the school caters for pupils with Special Educational Needs, the Local Authority must be satisfied that this school will best meet your child's needs. We are also committed to helping them achieve their best in terms of their learning, independence and confidence and to support and prepare them for the next step in their education and for adult life. We do this in partnership with the many professionals and other organisations that we work with but, most importantly, we aim to work in close partnership with parents and carers who know their children best.

We hope you will find this prospectus helpful in providing information about the Federation and College Park, and that it fulfils its purpose of enabling parents, carers and professionals to gain an insight into the education and care that we provide. You are most welcome to contact the school for further information. If you would like to visit our school please contact our Reception for our open days.

**CLAIRE SHEPHERD**  
Headteacher

A handwritten signature in black ink that reads 'Claire Shepherd'. The signature is written in a cursive, flowing style.

# Mission & Vision Statement – College Park School

Federation of Westminster Special Schools and Bi-Borough Inclusion Service

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## Our Mission

Together we are an aspirational learning community; striving to transform the lives of children and young people with autism in our community and beyond, through the delivery of innovative specialist education.

We are committed to delivering a personalised, ambitious and meaningful curriculum so that our pupils will achieve their potential and are equipped to transition to their next stage in life. We are actively engaged and participate within our local community and see our location as an asset to our school, its identity and the learning opportunities that this provides.

## Our Vision

To deliver an innovative and creative education, valuing research, to expand our expertise and embedding innovative and effective practices. To inspire all who work and learn with us to aspire to excellence and achieve their potential both while at College Park and once they have left.

**Collaboration:** We partner effectively with the Local Authority, other special schools and cultural partners to seek the very best outcomes for all our pupils and families

C

**Positivity:** We provide a welcoming and supportive environment where differences are celebrated. We ensure everyone is respected, valued and enabled to achieve their best

P

**Success:** We are ambitious and strive to continuously deliver the highest quality provision and educational experience. We are aspirational in our expectations of ourselves and others

S



# Our Sites

Westminster Federation of Special Schools – College Park School

All College Park School sites offer high-quality learning environments designed to meet the diverse needs of our pupils. Each site includes inclusive regulation spaces with resources such as swings, padding and infinity tunnels, and a soft-play area that enhances opportunities for sensory exploration and self-regulation.

Our curriculum is consistently structured across all sites, ensuring continuity, shared best practice and a unified approach to teaching and learning. This enables staff to collaborate effectively and maintain high-quality provision for every pupil.

Additional specialist facilities include communication-friendly classrooms, accessible outdoor learning areas and therapeutic interventions that promote emotional well-being, independence and life-skills development. Our team of professionals works closely with families and external partners to provide a personalised and enriching educational experience.

Regardless of the site they attend, all pupils remain on the College Park roll, supported by College Park staff and provided with a personalised curriculum.

**College Park School**  
**(Mainsite)**  
**Ages 7 - 19**



**Hall**



**Café**



**Key Stage 1  
Playground**



**Food Tech**



**Soft Play**

# Our Sites

Westminster Federation of Special Schools – College Park School

## Hallfield (Satellite)

Ages 4 - 7

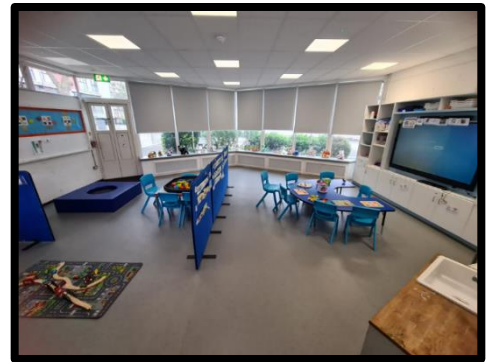
OT Room



Soft Play Room



Classroom



Playground



## Pimlico (Satellite)

Ages 4 - 11

Hall



Sensory Room



Classroom



Playground



OT Room



# Our Sites

Westminster Federation of Special Schools – College Park School

## St John's Wood (Satellite)

Ages 11 - 14



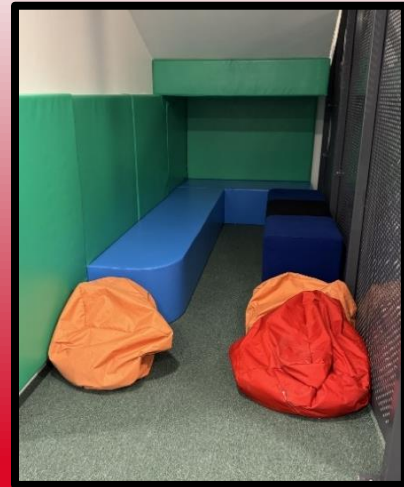
Playground



OT Room



Classroom



Calm Corner



Sensory Room

## Our Curriculum

Westminster Federation of Special Schools

The curriculum at College Park School is based on the notion that each learner has a right to access a personalized and meaningful curriculum. We aim to create an environment where we can support learners to be happy, engaged and interact in a positive and meaningful way.

Our curriculum is topic informed and we focus on the core skills of communication, independence, wellbeing and thinking. In order to fully support our learners in school and in a wider community, we use different, recognized approaches including TEACCH, SCERTS, Intensive Interaction, Makaton and Attention Autism.

In College Park School we implement a neurodiversity-affirming practice to support each child as they are and helping them thrive.

This includes:

- Connection Building instead of asking for compliance
- Inclusive environments: Adapting classrooms (e.g. quiet spaces, flexible communication) to meet different needs.
- Encouraging independence: Giving children a voice and choices in their learning.
- Celebrating strengths: Focusing on what each child does well and building confidence.
- Practical support: Using tailored strategies, clear routines, and helpful communication tools.



Overall, in College Park school we create a safe, supportive space where every child feels valued and can succeed.

Find out more about our curriculum on the Curriculum, Teaching, and Learning pages on our [website](#).

## Creative Arts

The Creative Arts at College Park comprise of Art, Music, Dance, and Drama. College Park has a dedicated creative arts room. The subjects are taught thematically and are a great vehicle for exploring the various cultures that make up the school and are representative of the schools exciting central London location.



Alongside a rich curriculum offer all students access a curriculum that is appropriate to their needs. The Creative Arts offer the students to develop a sense of self and autonomy and to make choices and problem solve. As the students develop and progress through the school the curriculum develops to meet their needs. Some students will progress to accreditation in the creative arts, accessing qualifications that are both meaningful and challenging. These include Arts Award, Entry level and GCSE.

The Federation of Westminster Special Schools is the lead school in the West London Inclusive Arts Festival (WLIAF) and kindly funded by the [John Lyon's Charity](#). The festival is a partnership of seven special needs schools and two cultural organisations, The Royal Albert Hall, The Royal Academy of Art, Graeae Theatre Company which is a disabled led theatre company and ActionSpace which is a learning-disabled focused arts organisation. The festival informs the spring and summer curriculum with a number of events and performances.

We celebrate all pupils' work through assemblies, displays, exhibitions, and on our School [website](#).

## Admissions Criteria

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Parents who would like to find out more about the schools are welcome to telephone to book a place on one of our Open Days. Please call the school office on 020 7221 3454 or email us on [admin@qe2cp.westminster.sch.uk](mailto:admin@qe2cp.westminster.sch.uk) for more information. Senior staff will be delighted to meet you and explain the work of the school.

College Park School is a maintained Local Authority school in Westminster, for pupils with autism and complex learning difficulties within the severe range for children and young people between the ages of 4 and 19 years. Referrals for admission to College Park School are made via the Bi-borough SEN department which is located at Kensington Town Hall.

For more information for admissions procedure and protocols for College Park School, please refer to the policy on the school [website](#).



## Partnerships and Community Links

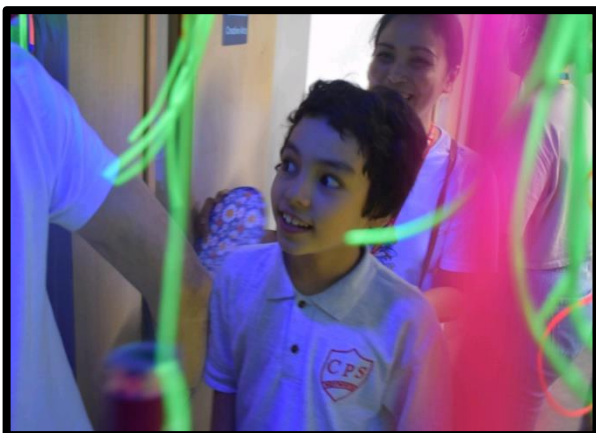
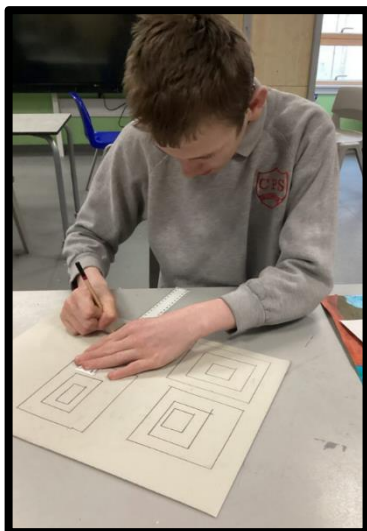
Westminster Federation of Special Schools

As a parent, you are very important to us. We very much welcome your contribution to our work and look forward to a close relationship with you. We offer families support, information, training, and practical help.

Informal dialogue is encouraged usually by means of Home/School Planners although some parents prefer to communicate via email. Staff will write brief messages in the Planners and parents are asked to write back and let us know what has been happening at home in the evening or at weekends.

We have links within the local and greater London community. We use a number of organisations and community facilities as well as local businesses in the Westminster area. We have partnerships with theatre companies, local parks organisations, and a number of businesses which host work experience for our secondary and Post-16 pupils.

Our leavers are fully supported in transitions with our Key Stage Four pupils visiting college weekly to support their transitions.



# Governors

## Westminster Federation of Special Schools

College Park School has a shared Governing Board that is also responsible for Queen Elizabeth II Jubilee School.

The Governors are similar to Directors in a business or Trustees in a charity, and act as 'critical friends' to the Associate Executive Headteacher, Claire Shepherd, and Senior Leadership Team. Governors work with the Associate Executive Headteacher and Head teacher on strategic and developmental issues, and make the tough decisions about balancing resources and improving the quality of provision.

Governors visit the schools to meet members of the Senior Leadership Team and to carry out their responsibilities in terms of monitoring and providing oversight.

School Governors have legal duties, powers and responsibilities; they can act only together, they cannot act individually.

The Federation Governing Board comprises:

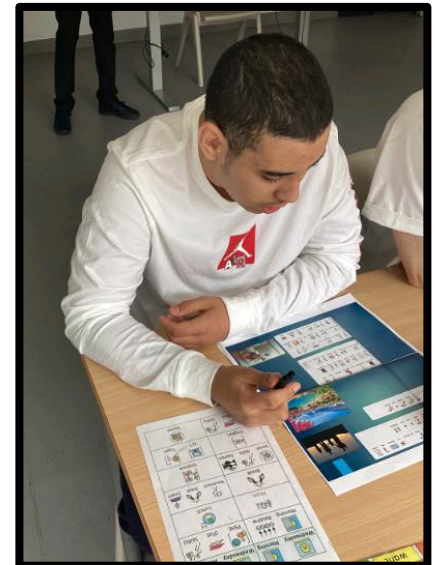
- Headteacher of College Park School
- Headteacher of Queen Elizabeth II Jubilee School
- One elected Staff Governor
- Two elected Parent Governors
- One Local Authority Nominated Governor
- Six co-opted Governors who are recruited for the skills, knowledge and experience which they can contribute to the Governing Board and the Federation.

Parent Governors:

- Have a child in the school
- Are elected by parents of children in the school
- Serve four years as do other Governors

Parent Governors bring the views of parents to the Governing Board but they speak and act as individuals. They help to make sure that all communication with parents is informative, easy to read and free from jargon. They have equal status to the other Governors and have voting rights.

The chair of Governors leads, manages and supports Governors as well as chairing meetings to ensure that statutory duties are met for the benefit of pupils and federation staff.



## What do you like in school?



"I like doing the GoNoodle with my teachers! I like making masks with my friends, art and playing with my friends. I like dancing in the playground and reading my favourite books in school!"

**Helena**



"I like school because I get to swimming and have Art with Romeo. I like learning new countries and we have fun."

**Jackson**



"I like school because we learn Spanish and fly to new countries for Geography".

**Faiq**



"I like school. I like music workshop because I can play instruments"

**Kolade**

# College Park School

Federation of Westminster Special Schools



# Prospectus

## College Park School

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